



## THE CATHEDRAL CHURCH OF ST. PAUL

### PHOTO POLICY

#### OVERVIEW

The Cathedral Church of St. Paul is a privately owned and operated non-profit (ecclesiastical) organization that receives no federal or national church funding. The Cathedral, including the works of art adorning the Cathedral and its grounds, are protected by copyright. The Cathedral reserves all rights to the reproduction, public distribution, public display, and usage, in any medium, of representations of the Cathedral Church of St. Paul, including but not limited to photography, video, and artistic renderings. Any publication or public display, including all forms of electronic and digital/social media, of any such image of The Cathedral Church of St. Paul, whether in whole or in part, is subject to the prior written approval of the Dean of the Cathedral or his/her designee.

The Cathedral Church of St. Paul reserves the right, at its sole discretion, to withhold or withdraw permission to photograph on its premises or to reproduce photographs taken on Cathedral grounds.

#### *During Your Visit*

Still photography is permitted for private, non-commercial use only in the Cathedral's spaces devoted to touring. Photographs cannot be published, sold, reproduced, transferred, distributed, or otherwise commercially exploited in any manner whatsoever. Photography is not permitted during worship services or events. Tripods and/or freestanding lighting equipment are not permitted without special arrangements (see below).

#### *Usage Permissions*

Public access provided to Cathedral premises for the purpose of making photographs does not imply approval of their publication. The terms of approval for publication are to be agreed upon in writing between photographer or publisher and Cathedral representative prior to any publication.

Requests for permission to reproduce photographic images of The Cathedral Church of St. Paul in the form of products for resale and requests for other commercial photography of the Cathedral are to be addressed to the Cathedral Office. Commercial photography includes instances wherein there is an actual or intended exchange of money or favors for the use, usage rights, ownership, or copyright of images created in any form or medium.

Requests related to educational projects or academic coursework, or academic research should be directed to the Cathedral Office.

Requests to use photographs from the Cathedral's photography archives may be made when the appearance of such an image or detail of the Cathedral's artifacts is mutually beneficial to the Cathedral and the publication and represents the Cathedral in a positive image. Please make such requests in writing to the Cathedral Office.

### *Press*

For members of the press, permission to photograph or film Cathedral events and services may be given through the Cathedral Office. For most special service there will be a designated press area.

Access to areas not normally open to the public must be scheduled in advance, and a designated member of the Cathedral staff must accompany the photographer. Access to certain areas of the Cathedral premises at certain times may be restricted without notice as required to ensure the safety and convenience of Cathedral visitors and staff.

A designated member of the Cathedral staff must be present if any equipment other than hand-held camera and lighting are to be used. Tripods and/or freestanding lighting equipment may create a safety hazard or impede efficient traffic flow in the Cathedral, and approval for their use and placement is at the discretion of the Cathedral staff.

### *Assignments*

The Cathedral occasionally retains independent freelancers or professional volunteers for photo assignments. All freelance assignments will be coordinated through the Cathedral Office. Unless otherwise stated, copyright ownership for images created during such assignments remains with the Cathedral.

### *Wedding Photo & Video*

Please see the Cathedral Wedding Guide for requirements regarding wedding photo and video. The guide requires either a \$200 deposit or an appointment with cathedral clergy not less than two weeks prior to the wedding.

### *Other Requests*

Requests by individuals or groups wishing to take posed photographs on Cathedral premises for personal use or events not otherwise directly associated with the Cathedral itself are not granted.

### CONTACT

For press and other special photography inquiries, including film and video projects, commercial or educational, please contact the Cathedral at [info@detroitcathedral.org](mailto:info@detroitcathedral.org) or call 313-831-5000 and ask for the Cathedral Office. For photography requests, e-mail is preferred. Please allow sufficient time for a response.